

1 MINUTES

2

3 The State Board of Elections Board Meeting was held on Friday, April 17, 2015.
4 The meeting was held in the Washington Building, Room, Richmond, Virginia – Room
5 B27. In attendance, representing the State Board of Elections (SBE) was James Alcorn,
6 Chairman and Clara Belle Wheeler, Vice Chair. Also in attendance, representing the
7 Department of Elections (ELECT) was Edgardo Cortés, Commissioner; Elizabeth
8 Howard, Deputy Commissioner; and Rose Mansfield, Clerk. Kristina Stoney, General
9 and Counsel to SBE and ELECT attended. Chairman Alcorn called the meeting to order
10 at 2:00PM.

11 The first order of business was the Commissioner Report delivered by
12 Commissioner Cortés. Commissioner Cortés stated that ELECT was working with the
13 localities impacted by the recent decertification of WinVote voting systems to explore
14 their options. ELECT offered to send a communication to the locality leaders regarding
15 the decertification and the need to purchase new voting equipment in support of their
16 election office. Commissioner Cortés stated that ELECT approved an engineering
17 change order for the ES&S Express Vote product under the testing and approval program
18 delegated to ELECT. The change involves a write-in report produced by ES&S at the
19 precinct level. The report will expedite the closing process at the polls on election night.
20 Commissioner Cortés requested that an item be added to the agenda under new business.
21 Vice Chair Wheeler asked: “How many of the localities utilizing WinVote have notified
22 ELECT of their plan or procedure for the June primary?” Commissioner Cortés replied:
23 “Two localities have notified ELECT that they will be borrowing equipment (York &
24 Arlington County), City of Richmond is finalizing their plans, and in the near future the
25 other 7 localities will have finalized their plans.”

26 The second order of business was the Legal Report presented by Kristina Stoney,
27 Assistant Attorney General. Ms. Stoney stated that there no updates to provided the
28 Board Members.

29 The next order of business was the Hart Intercivic Verity 1.1 Voting equipment
30 Certification presented by Gary Fox, ELECT Elections Supervisor. Mr. Fox explained the
31 materials provided to the Board Members. Mr. Fox stated that the equipment was

32 successfully tested in Prince William County. Mr. Fox stated that an evaluation was
33 conducted on March 23, 2015 through March 24, 2015 in the ELECT offices. Vice Chair
34 Wheeler asked: “Does this machine have a wireless capability?” Mr. Fox replied: “No.”
35 Chairman Alcorn stated that during his watch, voting equipment wishing to be certified
36 for use in the Commonwealth would not have wireless capability. Mr. Alcorn asked if
37 there were any public comments.

38 Mr. Robert Heisner, Hart InterCivic approached the podium. Mr. Heisner stated
39 that he was pleased with the opportunity to supply the Commonwealth with voting
40 equipment and appreciated the professionals encountered at ELECT and the localities.
41 Chairman Alcorn asked if there were additional comments. Commissioner Cortés
42 thanked Mr. Fox for his efforts and a job well done on the entire certification program.
43 ELECT is pleased with the parameters of the current certification program. SBE Board
44 Members expressed similar sentiment regarding the tireless efforts of Mr. Fox and his
45 work with the certification program. Chairman Alcorn moved *that the Board certify*
46 *Hart Verity 1.1 voting systems for use in elections in the Commonwealth of Virginia,*
47 *pursuant to the State Certification of Voting Systems: Requirements and Procedures.*
48 Vice Chair Wheeler seconded the motion and without further comment the Board
49 unanimously approved the motion.

50 The next order of business was presented by Commissioner Cortés regarding the
51 on-going voting equipment reviews. Commissioner Cortés stated that ELECT was
52 reviewing voting equipment and that the *Code of Virginia §24.2-629(H)*, states that a
53 vendor whose voting equipment is approved for use shall provide updates concerning its
54 recommended practices for optimum security and function and functionality of the
55 system, as requested by the Board. Any product for which requested updates are not
56 provided shall be deemed non-compliant and may be decertified at the discretion of the
57 Board. Commissioner Cortés stated that ELECT requested, on behalf of the Board, the
58 latest recommended practices for security and functionality of their systems, currently
59 certified in the Commonwealth to be provided to the ELECT. This feedback would be
60 available to the localities and to ELECT. Chairman Alcorn inquired about the frequency
61 of previously submitted request from the vendors. Commissioner Cortés stated that there
62 is no historical background regarding this type of request and a routine schedule of

63 review should be initiated. Chairman Alcorn stated that the requested was reasonable
64 from the vendors and a wise action on behalf of the Commonwealth. Vice Chair Wheeler
65 expressed support of the recommendation from ELECT. Commissioner Cortés stated that
66 ELECT is in the process of reviewing the data being collected and the certification
67 program and will bring recommendations to the Board this summer. Chairman Alcorn
68 moved *that the Board direct the Agency to contact the vendors of all certified voting*
69 *equipment in Virginia to submit to the Agency their recommended practices for optimal*
70 *performance as indicated under Code Section §24.2-629(H)*. Vice Chair Wheeler
71 seconded the motion. Chairman Alcorn asked if there were any public comment and there
72 was none. The Board unanimously approved the motion.

73 The next order of business was the public comment period and there were none.

74 Chairman Alcorn moved *that the Board adjourn*. Vice Chair Wheeler seconded
75 the motion and without further comment the Board voted unanimously to adjourn. The
76 meeting was adjourned at approximately 2:30PM.

77 The Board shall reconvene on May 12, 2015 at 2:00PM in the Washington
78 Building, 1100 Bank Street, Room B27, in Richmond, Virginia.

79

80

81 _____
Secretary

82

83

84 _____
Chair

85

86

87 _____
Vice Chair

88

89